

The Bankruptcy Group of Florida

-A Professional Law Practice-

Initial Document Check List

Dear Future Client:

Our office will need copies of the following documents, if applicable, prior to filing your case:

- Drivers License
- Social Security Card
- Completed Intake Form (Questionnaire)
- Last 6 months of income statements (paystubs or proof of direct deposit)
If you are married, we need the same for your spouse whether or not they are filing.
- Last 3 months of bank statements for all business and personal bank accounts.
- Copy of Social Security benefit statement
- Copy of disability or other proof of income
- Copy of Unemployment Wage Determination Transcript
- 2007 & 2008 tax returns, and 2009 income year to date (personal and business)
- Copy of Vehicle Registration
- Copy of Vehicle Title
- Copy of latest vehicle payment statement
- Copy of Mortgage Statement including partial ownership
- Copy of Second Mortgage and Line of Credit Statement
- Homeowner Association Statement
- Life Insurance Policy
- 401k Statement
- Copy of latest Credit Card Bills
- Copy of latest Medical Bills
- Copy of latest Collections Bills
- Copy of any law suits (foreclosure, credit cards, etc) including attorney contact information.
- Copy of Student Loan Documents
- Copy of any investment statement
- IRS Letters
- Free Credit Report from www.annualcreditreport.com
- Car and Home Insurance

After your consultation and payment of your fees, we will provide the code and a phone number for the credit counseling, which will provide you with the Credit Counseling Certificate required **before** we file your petition.

If you have any questions, feel free to contact our office.

Sincerely,

J. Chad Edwards, Esq. & Joshua M. Liszt, Esq.
The Bankruptcy Group of Florida, LLC

Toll Free: 877-337-FILE (3453)
www.TheBankruptcyGroupOfFlorida.com

We are a debt relief agency. We help people file for bankruptcy relief under the Bankruptcy Code.
